

## DATA SUBJECT REQUEST FORM

We value the privacy rights of our customers, partners, suppliers, vendors and users. As required under applicable privacy legislation and data protection laws, including without limitations, the EU General Data Protection Regulation (“**GDPR**”) and the California Consumer Privacy Act (“**CCPA**”) (collectively “**Data Protection Regulation**”), individuals have certain rights regarding the processing of their personal data (depending on the applicable jurisdiction).

In order to submit a data subject request (“**DSR**”) pursuant to the applicable Data Protection Regulation, please complete this form. Upon receipt of the DSR, we will process and respond within the timelines required by the law. If additional information is necessary, we will contact you using the contact information you provided in this form.

Information provided in connection with this request will be processed solely for the purpose of processing and responding to the DSR and will be deleted immediately thereafter. For more information, please review our privacy policy.

**Full Name:** \_\_\_\_\_

**Address (including ZIP):** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

### Please check the applicable box:

- I would like to receive information of why and how you are processing my personal data.
- I would like to receive a copy of the personal data you process on me or transfer it to third parties.
- I believe the personal data you hold on me is incorrect and I would like to correct it.
- I would like you to delete the personal data you hold on me.
- I would like you to stop processing my personal data and withdraw consent.
- I would like you to stop sending me direct marketing.
- Other.

### Substantiate the request - please provide additional information about your request:

\_\_\_\_\_

**What is your relationship with us (user, customer, employee, partner, etc.):** \_\_\_\_\_

### VERIFICATION OF IDENTITY

In order to keep our customers safe we need to make sure you are indeed who you say you are, for this reason we need to verify your identity.

**Please attach to this form a photo ID document (i.e., driver license, passport).**

**Please provide proof of address so we can confirm the applicable Data Protection Regulations in your jurisdiction (attach to this form one of the following: utility bill, bank statement, driving license, or tax document).**

Thank you for filling in the form, we will process the request within 30 days, unless otherwise required by Data Protection Regulation, we reserve the right to extend the aforementioned period if the request is complex or numerous or we require additional information. The processing of the request is free of charge, however, we may want to reserve the right to charge a reasonable fee to cover certain administrative costs (such as providing additional copies of the data) or for handling manifestly unfounded or excessive requests.